

ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
OCTOBER 15, 2024

Approved 11-5-24

11:30 AM - 12:50 PM

MH-141

Present: Childers, Garcia, Gradilla, Jarvis, Kanel, Mallicoat, Milligan, Swarat, Valdez, Wood

I. CALL TO ORDER

Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- Sabbatical applications due today at 5:00 pm.
- Executive Committee went into Executive Session.

III. ANNOUNCEMENTS

- (Jarvis) The AA/AS Retreat is next Friday.
- (Jarvis) The symposium in honor of John Patton is next Friday and Saturday.

IV. APPROVAL OF MINUTES

➤ M/S/P (Valdez/Garcia) Motion to approve the September 24th minutes. Motion passed.

- 4.1 EC Minutes 9-24-24 (draft)
- 4.2 EC Minutes 10-1-24 (draft) - *forthcoming*
- 4.3 EC Minutes 10-8-24 (draft) - *forthcoming*

V. CHAIR'S REPORT

- I didn't have a meeting with President Rochon, it was cancelled because he will be in D.C.
- UPS 210.070 is going to be done, I have agreement from just about everyone that worked on it, but since the meeting with President Rochon got cancelled this week, he has not yet signed off on it going to Senate.
- UPS 210.007 and UPS 210.500: briefly discussed with the Provost and Sean Walker the idea to combine the two documents into one UPS document, also including the USI's policy into the document. Run the document past the President, then bring it to the Senate floor.

This will not happen in time for the kickoff of the Provost or the Student Affairs searches, but it will be in the process.

Q: (Kanel) If the President signs it now, can it be used for those later?

A: (Jarvis) It can be inserted.

- Executive Committee went into Executive Session.
- I will be meeting with Megan Lonski this afternoon to discuss the issue raised by Anthropology regarding NAGPRA. The draft policy from the system says, "any and all collections in your possession", collections is a vague term. I believe what is meant is items that could have been taken from Native Americans. This needs to be more specific.

VI. STAFF REPORT

- If you have not registered and plan to attend the AA/AS retreat, please register. We need to provide the Marriott a head count for food.

VII. COMMITTEE LIAISON REPORTS

7.1 ASI Board [Jarvis], T, 10-8-24, 1:15 – 3:45 PM, TSU Legislative Chambers

- Confirmed appointments. Did some routine ASI business.
- Most interesting note is that the TPM policy change was occasioned by state legislature: Section 219 of 2024 budget act required CSU and UC to come up with system-level policies before 10/1/24.

7.2 Internships & Service Learning Committee [Mallicoat], W, 10-9-24, 9:00 - 10:00 AM, Zoom

- The committee is talking about internship courses and how they use to have an English course that was kind of a catch for folks that maybe wanted to do an internship, but they didn't meet the requirements of a discipline internship, but that course is fairly low enrolled. So, there was a conversation about could we use something like University 100 and the conversation was students don't seem to want to take a class if it's not connected to a requirement.
- We had a big conversation about the number of hours and talked about the discrepancies of the number of hours that are required under their accreditation for an internship.

7.3 University Advancement Committee [Valdez], W, 10-9-24, 9:00 - 10:00 AM, Zoom

- Quorum was met.
- The group discussed the UPS revisions from last year that the senate was not able to get to, and clarity was needed regarding ASI social media posts.
- There was extensive conversation about acceptance of donations and naming of CSUF buildings/programs conducting background checks before making those decisions.

VIII. UNFINISHED BUSINESS

8.1 Revisions to UPS 210.007 - Appointment of Administrative Personnel

Additional unfinished business:

- (Jarvis) The VPSA Search Committee was pulled at the last Senate meeting because we were short of names for the search committee. So, we need additional names so we can add it back on the agenda for Senate approval.

Suggestions:

- Terri Patchen (EDUC)
- Jaya Dofe (ECS)
- Chin Chean (ECS)

IX. NEW BUSINESS

9.1 Revisions of UPS 210.500 - Procedures: Search Committees for Administrative Personnel

1. Revisions of UPS 210.500 - Procedures Search Committees for Administrative Personnel - clean copy

9.2 Revisions to UPS 210.020 - Periodic Evaluation of Tenured Faculty

- Exec discussed the document; it will be added to the next AS agenda as a consent calendar item.

9.3 Part-timers' Participation in Assessment - (Discussion item)

- (Swarat) This came through a lecturer grievance. A lecturer refused to provide assessment data for the departments learning outcome assessment, so in their evaluation they were told they were not doing their job. The lecturer stated it was not their job, they were hired to teach and was not supposed to do anything except teach.

A faculty member who is on that grievance committee came to me and asked if there was a rule, a UPS, or any documentation they could cite to say that lecturers are supposed to do, or not supposed to do assessments. They want some type of guidance.

- Exec discussed and agreed this is condition of work issue, which is a CBA, Phenicia McCullough, or Michelle Tapper question, not a Senate question.

9.4 UPS 320.102 - International Education Policy - (Discussion item)

- (Jarvis) I received an email from John Hickok saying the International Education Policy is old and needs to be updated and would like us to refer it to the committee.
- Exec discussed and will forward this UPS document to International Education Committee to review and revise.

9.5 Revisions to UPS 410.100 - Student-to-Student Tutorials

- Exec discussed the document; it will be added to the next AS agenda as a consent calendar item.

9.6 Resolution for TPM - (Discussion item)

- Exec discussed having a resolution for CSUF on time place, and manner.
- Caro will work on drafting a resolution.

9.7 D&I UPS guidelines - (Discussion item)

9.8 UPS 300.016 - Withdrawal Policy - (Discussion item)

9.9 UPS 300.018 - Unauthorized Withdrawal - Issuance of WU Grade - (Discussion item)

X. MEMBER ITEMS

XI. ADJOURNMENT

- M/S/P (Garcia/Jarvis) Meeting adjourned at 12:50 pm.